Educate Wild! Emergency Call List Template

In case of an emergency during a outdoor field trip or field-based course.

1. If this is a threat to life or limb – call 9-1-1 and request help
2. Call phone numbers on this list in order until you reach someone at replace with program name
3. Have a pencil & paper available for writing
4. Have SOAP notes and topographic maps available for reference (if possible)
5. If you are calling from a satellite phone, dial 0-1-1 before the number shown below

If threat to life or limb – call 9-1-1 first and request help

Then call:

On call phone for the program		(888) 888-8888 (cell)
Program director	Replace with Program Director's Name	(888) 888-8888 (cell) (888) 888-8888 (office) (888) 888-8888 (home)
Assistant director	Replace with Assistant Director's Name	(888) 888-8888 (cell) (888) 888-8888 (office) (888) 888-8888 (home)
Medical advisor	Replace with Medical Advisor's Name	(888) 888-8888 (cell) (888) 888-8888 (office) (888) 888-8888 (home)
Board chairperson	Replace with Chairperson's Name	(888) 888-8888 (cell) (888) 888-8888 (home)

Keep adding people and phone numbers for your organization, so field staff will eventually reach someone.

Additional numbers:

Local police	(888) 888-8888 (office)
Local medical clinic	(888) 888-8888 (office)
Local pharmacy	(888) 888-8888 (office)

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