**Educate Wild! Emergency Call List Template**

In case of an emergency during a outdoor field trip or field-based course.

1. If this is a threat to life or limb – call 9-1-1 and request help
2. Call phone numbers on this list in order until you reach someone at replace with program name
3. Have a pencil & paper available for writing
4. Have SOAP notes and topographic maps available for reference (if possible)
5. If you are calling from a satellite phone, dial 0-1-1 before the number shown below

**If threat to life or limb – call 9-1-1 first and request help**

Then call:

On call phone for the program (888) 888-8888 (cell)

Program director Replace with Program Director’s Name (888) 888-8888 (cell)

 (888) 888-8888 (office)

 (888) 888-8888 (home)

Assistant director Replace with Assistant Director’s Name (888) 888-8888 (cell)

 (888) 888-8888 (office)

 (888) 888-8888 (home)

Medical advisor Replace with Medical Advisor’s Name (888) 888-8888 (cell)

 (888) 888-8888 (office)

 (888) 888-8888 (home)

Board chairperson Replace with Chairperson’s Name (888) 888-8888 (cell)

 (888) 888-8888 (home)

Keep adding people and phone numbers for your organization, so field staff will eventually reach someone.

**Additional numbers:**

Local police (888) 888-8888 (office)

Local medical clinic (888) 888-8888 (office)

Local pharmacy (888) 888-8888 (office)